

THE LOPPING ENDOWMENT

Registered Charity No. 228236 Dated 16th August 1881

LOPPING HALL, 187-191 HIGH ROAD, LOUGHTON, ESSEX IG10 4LF

Tel: 020 8508 1660

www.loppinghall.org.uk

Application to use the kitchen

Under no circumstances should the gas appliances (ie: the hob or ovens) be used without the written permission of the Trustees.

Crockery and cutlery are not provided.

Available for use:

Electric kettle

Small urn

Small microwave oven

Dishwasher

Fridge/Freezers

The Trustees assume no responsibility or liability for any injury, loss or damage incurred as a result of mis-use of equipment by users of Lopping Hall.

The person or persons responsible for using the kitchen should fill out the following form, and return it to the Secretary for confirmation

Name

Address

.....

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Telephone number

Email address

Dates for use of kitchen

Time of arrival and departure

(No persons should use the kitchen equipment outside of the periods above)

Summary of food and drink to be provided

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"I take full responsibility for all foodstuffs and drinks supplied from the kitchen at Lopping Hall on the dates and during the times above"

Signed

Date